



Mid-Hudson Valley Early Education Center

Parents' Bill of Rights for Data Privacy and Security

Mid-Hudson Valley Early Education Center (MHVEEC) is committed to maintaining the privacy and security of protected student data and protected principal and teacher data, including Section 2-d of the New York State Education Law. Parents should be aware of the following rights they have concerning their child's data:

1. A student's personally identifiable information will not be sold or released for any commercial purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record. A written request shall be made to the site supervisor and records will be made available for parents to review onsite.
3. The confidentiality of a student's personally identifiable information is protected by existing state and federal laws, and safeguards such as encryption, firewalls, and password protection, must be in place when data is stored or transferred. Third party contractors are required to employ technology, safeguards and practices that align with the National Institute of Standards and Technology Cybersecurity Framework.
4. A complete list of all student data elements collected by the State Education Department is available for public review at:
<http://www.nysed.gov/data-privacy-security/student-data-inventory>, or by writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234.

Parents have the right to file complaints about possible breaches of student data. Parents may submit a complaint regarding a potential breach of student data to the Compliance Office at 845-483-5292. MHVEEC shall promptly acknowledge any complaints received and commence an investigation into the complaint, while taking the necessary precautions to protect personally identifiable information. MHVEEC shall provide a response detailing its findings from the investigation no more than sixty (60) days after receipt of the complaint. Complaints pertaining to the State Education Department or one of its third-party vendors should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, and email to: CPO@mail.nysed.gov

Supplemental Information Regarding Third-Party Contractors

In the course of complying with its obligations under the law and providing educational services, MHVEEC has entered into agreements with certain third-party contractors. Pursuant to such agreements, thirdparty contractors may have access to "student data" and/or "teacher or principal data" as those terms are defined by law.



Each contract MHVEEC enters into with a third-party contractor, where the third-party contractor receives student data or teacher or principal data, will include the following information:

- The exclusive purposes for which the student data or teacher or principal data will be used,
- How the third-party contractor will ensure that the subcontractors, persons or entities that the third-party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements.
- When the agreement expires and what happens to the student data or teacher or principal data upon expiration of the agreement.
- If and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected.
- Where the student, teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.